

Circle Oaks County Water District
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RESOLUTION # 07-6

Policy on Granting Service Connection Permits

WHEREAS, the Circle Oaks County Water District is responsible for issuing water and wastewater connection permits; and

WHEREAS, there have been numerous inquiries regarding the policy and procedure by which such connection permits will be issued.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors (BOD) that the following is the policy which will be followed:

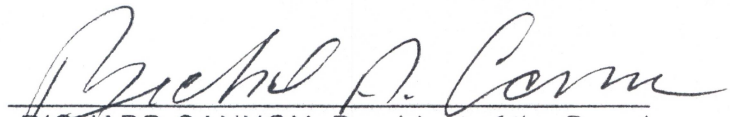
- This policy supersedes resolution 07-3 and all other previous resolutions pertaining to hookup policies.
- Issuance of a service connection permit by the Circle Oaks County Water District requires proof of approval of construction plans by the architectural committee of the Circle Oaks Homes Association.
- The service connection permit must be used within 20 months from the date of issue or it will expire at that time unless an extension is granted by the BOD. All fees must be paid in full at time of application. Use of a permit shall mean that all necessary permits required by other regulatory agencies for the hookup have been obtained and the hookup has been physically completed and the work has successfully passed final inspection by staff of the District and such other regulatory agencies.
- In the event extension of the permit becomes necessary, the owner must petition the BOD of the Circle Oaks County Water District for the extension at least one month prior to expiration of the permit. To show cause, the owner must demonstrate to the BOD that the owner has been unable to use the permit as the result of non-monetary factors beyond the control of the owner, and provide evidence regarding the estimated future duration of such conditions. While multiple extensions may be allowed, the total of all extensions shall not exceed 24 months beyond the original expiration date.
- If the land is sold before the permit is used, the new owner may assume the existing permit as long as the change of ownership of the permit is reported to the Circle Oaks County Water District within 10 days of


transfer of ownership. If such report is not made within this time period, the period will expire as of the date of change of ownership and the new owner will need to apply for a new permit. It is the responsibility of the seller to disclose all conditions of issuance of the existing permit to the buyer and the responsibility of the new owner to notify the District.

- Non-compliance with this policy will result in the forfeiture of the service connection permit and an amount of money equal to the actual cost incurred by the District, including the application fee and any fees for inspections actually conducted. If the permit expires or is revoked, the capacity component of the fee shall be refunded to the owner with any interest earned on that component by the District. Upon revocation of the service connection permit, District staff will notify the Napa County Building Department of the revocation action.

THE FOREGOING RESOLUTION WAS PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE CIRCLE OAKS COUNTY WATER DISTRICT AT A REGULAR MEETING OF THE BOARD HELD ON 19 April 2007 BY THE FOLLOWING VOTES:

AYES: DIRECTORS: J.C., T.C., D.C., R.C.
NOES: DIRECTORS: D.Y.
ABSENT: DIRECTORS: None


RICHARD CANNON, President of the Board
of Circle Oaks County Water District

ATTEST: 
Anna Haley, Office Admin.

APPROVED AS TO FORM:

ROBERT WESTMEYER, District Legal Counsel
By: Margaret L. Woodbury

Resolution 07-6 dated April 7, 07